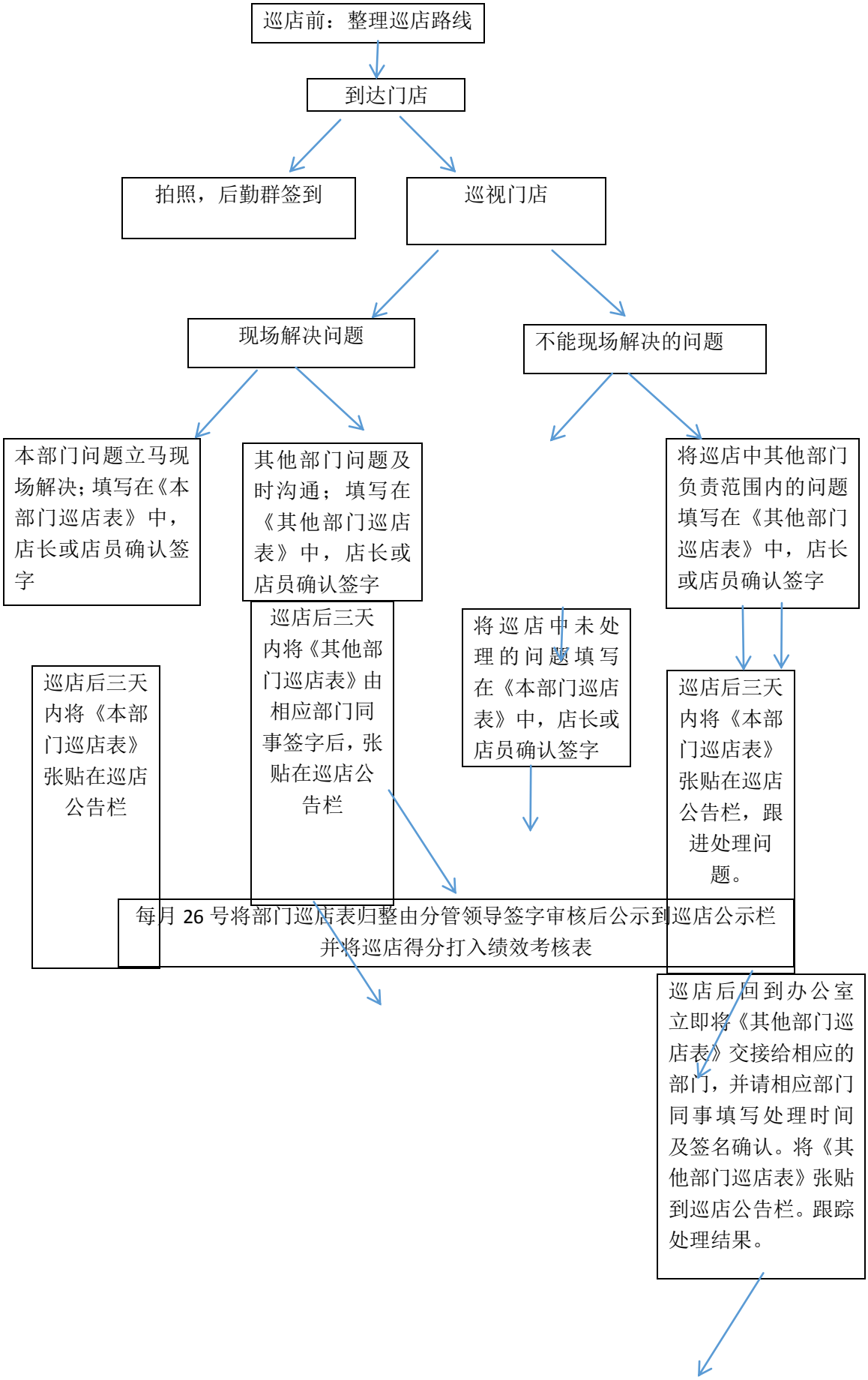附件二：　　2019 年各部门巡店流程表